



**Rotaract E-Club Chartering Checklist:**

- Adopt Standard Rotaract Club Constitution.
- Draft club constitution and bylaws.
- Create club Web site.
- Complete Rotaract Club Organization List and Rotaract E-Club Proposal Form.
- Have organization list and proposal form signed by sponsoring Rotary club president and district governor.
- Send to RI World Headquarters or RI International Office serving your area:
  - o Rotaract E-Club Proposal Form,
  - o Rotaract Club Organization List
  - o US\$50 organization fee (if club is newly formed),
  - o Club constitution and bylaws
  - o Club Web site address.

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